

**CITRUS PEST DETECTION PROGRAM
CENTRAL CALIFORNIA TRISTEZA ERADICATION AGENCY**

**BOARD OF COMMISSIONERS REGULAR MEETING
22847 Road 140, Tulare, California**

June 20, 2018

MINUTES

ATTENDANCE: Commissioners: Central Valley PCD (CVPCD) – Jay Gillette (alternate), Stan Ishii; Kern County Citrus PCD (KCCPCD) – John Fisher, Jonathan Moody; Southern Tulare County Citrus PCD (STCCPCD) – Steve Scarbrough, Jim Zimmerman. **Staff:** Jill Barnier, Program Manager; Dr. Subhas Hajeri, Plant Pathologist/Lab Operations Manager; Karen Westerman, Field Operations Manager. **Others:** None. **Commissioners absent:** John Corkins (KCCPCD), James McKinney (CVPCD).

I. CALL TO ORDER: Chairman Ishii called the meeting to order at 12:30 p.m.

II. OPEN SESSION:

A. Public Comments: Chairman Ishii indicated that public comments would be welcome during the course of the meeting as each agenda item was addressed. He introduced Jay Gillette, the new Director on the CVPCD Board.

B. Minutes: It was moved by Commissioner Scarbrough, seconded by Commissioner Zimmerman, to approve the minutes of the regular meeting of April 18, 2018 as presented. The motion carried on a voice vote, all present voting AYE.

C. Adopt Resolution 2018-01: Adoption of Budget for Fiscal year 2018-2019: Ms. Barnier noted that there had been no changes from the preliminary presentation in April. It was moved by Commissioner Moody, seconded by Commissioner Fisher, to adopt Resolution 2018-01, Approval of Budget for Fiscal Year 2018-2019. The motion carried on a roll call vote, each commissioner present voting AYE.

D. Reports:

1. **Ag Commissioners:** None

2. **Pest Control District Updates:** Commissioner Zimmerman reported that the STCCPCD Board met June 13 and elected officers, approved the MOU with the CPDPC, readopted its investment policy, accepted an audit proposal, and adopted its 2018-19 budget. Commissioner Moody reported that the KCCPCD Board met June 14 and approved the MOU with the CPDPC and adopted its 2018-19 budget. Chairman Ishii reported that the CVPCD Board met June 13 and elected officers, approved the MOU with the CPDPC, readopted its investment policy, accepted an audit proposal, and adopted its 2018-19 budget.

3. **Departmental Operations:**

a. **Field Activities – April and May 2018:** Field Operations Manager Karen Westerman reviewed the written report of field activities. She reported that Friday June 15 was the last day for seasonal field staff except for one crew of two doing the Croptix scanning in the CVPCD. There was a discussion of potential response strategies in a variety of pathogen and/or vector detection situations.

b. **Laboratory Activities – April and May 2018:** Laboratory Operations Manager Subhas Hajeri reviewed the written report of activities. There was discussion about devising a test type identification system for labels that will avoid causing growers unnecessary concern.

i. Greenhouse/Screenhouse Activities: Dr. Hajeri reported that there are not currently any activities beyond general upkeep.

c. Administrative Activities:

i. Election of Officers for Fiscal Year 2018-2019: **It was moved by Commissioner Zimmerman, seconded by Commissioner Moody, to continue with the current slate of officers. The motion carried on a voice vote, all present voting AYE.**

ii. Review and Approve Audit Proposal for FY 2017-2018: **It was moved by Commissioner Scarbrough, seconded by Commissioner Zimmerman, to accept the M. Green and Company proposal. The motion carried on a voice vote, all present voting AYE.**

iii. Update on Risk-based Survey Model Development Project: Ms. Barnier pointed out the written memo provided Dr. Weiqi Luo detailing current activities. Ms. Barnier also reported on the visit to the Agency by Dr. Luo and the Program's Florida employee, Dr. Wei Liao (Joy) in May.

iv. Income and Expenses: April and May 2018: Ms. Barnier reviewed the written reports.

v. Review and Ratify Warrant Lists – April and May 2018: **It was moved by Commissioner Fisher, seconded by Commissioner Moody, to ratify payment of the bills as listed on the warrant list for April. The motion carried on a voice vote, all present voting AYE. It was moved by Commissioner Scarbrough, seconded by Commissioner Zimmerman, to ratify payment of the bills as listed on the warrant list for May. The motion carried on a voice vote, all present voting AYE.**

vi. Water System Treatment Update: Ms. Barnier reported on the installation of a point-of-use reverse-osmosis filter system at the breakroom sink last week. This was the first of four, as stipulated in the Corrective Action Plan approved by the state Water Resources Board, to address the Agency's high nitrate readings.

vii. Capital Expenditure(s): Update on Vehicle Replacement Activities: Ms. Barnier reported that the 2004 Ford F250 diesel pickup approved for sale at the April meeting was sold for \$9,100, well over the minimum bid established at \$8,000. A new Toyota Tacoma pickup is on its way, and should be ready for delivery by the first week of July.

E. Announcements: None.

III. ADJOURNMENT: Chairman Ishii adjourned the meeting at 1:39 p.m.